

COPLAY WHITEHALL SEWER AUTHORITY

THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 16th day of January 2025.

BOARD MEMBERS present were:

**Paul F. Geissinger
James Hahn
Dennis Wehr, Jr**

**Paul D. Boyle
Joseph J. Marx**

**Joseph Bonshak
James Roth**

MANAGER: Matthew Harleman

BUSINESS MANAGER: Laura Altomare

AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C

ENGINEER:

LIAISONS: Ken Snyder, Whitehall Township Commissioner

PRESS:

CITIZENS present:

CHAIRMAN: James Hahn called the meeting to order.

Mr. Hahn called for the Pledge of Allegiance to the Flag.

Mr. Hahn called for the reading of the minutes of the Regular Meeting of December 21, 2024.

MOTION WAS MADE BY MR. MARX, SECOND BY MR. ROTH, APPROVING THE MINUTES OF THE REGULAR MEETING DECEMBER 21, 2024 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 67AYES, 0 NAYES, MOTION CARRIED.

Chairman James Hahn turned the meeting over to Attorney Schantz for the Annual Reorganization part of the Meeting.

Attorney Schantz mentioned that we will elect officers tonight. The salaries for the offices of Chairman, Vice Chairman, Treasurer, Secretary and Community Affairs/Public Relations Officer will remain the same as last year and are paid at the rate of \$300 a month. The salaries of the offices of Assistant Treasurer and Assistant Secretary are paid \$250 a month. He will open the floor for a nomination for a particular office, then there will be a motion and a second to elect an office, we will then have a motion and second to close the nominations and then vote. If you are nominated for an office, he cautioned the Board that no one can vote for themselves, so please abstain.

For nominations for Chairman,

MOTION WAS MADE BY MR. WEHR, SECOND BY MR. GEISSINGER TO NOMINATE MR. HAHN FOR CHAIRMAN. MOTION TO CLOSE BY MR. BOYLE SECOND BY MR. MARX. 6 AYES, 0 NAYES, 1 ABSTAINED (HAHN). MOTION CARRIED.

For nominations for Vice Chairman,

MOTION WAS MADE BY MR. HAHN, SECOND BY MR. MARX, TO NOMINATE MR. BOYLE FOR VICE CHAIRMAN. MOTION TO CLOSE BY MR. HAHN, SECOND BY MR. GEISSINGER. 6 AYES, 0 NAYES, 1 ABSTAINED. (BOYLE). MOTION CARRIED.

For nominations for Secretary,

MOTION WAS MADE BY MR. HAHN, SECOND BY MR. BOYLE TO NOMINATE MR. GEISSINGER FOR SECRETARY. MOTION TO CLOSE BY MR. HAHN, SECOND BY MR. ROTH. 6 AYES, 0 NAYES, 1 ABSTAINED (GEISSINGER). MOTION CARRIED.

For nominations for Treasurer,

MOTION WAS MADE BY MR. GEISSINGER, SECOND BY MR. HAHN TO NOMINATE MR. BONSHAK FOR TREASURER. MOTION TO CLOSE BY MR. BOYLE, SECOND BY MR. WEHR. 6 AYES, 0 NAYES, 1 ABSTAINED (BONSHAK). MOTION CARRIED.

For nominations for Community Affairs Officer/Public Relations Officer,

MOTION WAS MADE BY MR. HAHN, SECOND BY MR. GEISSINGER, TO NOMINATE MR. MARX FOR COMMUNITY AFFAIRS OFFICE/PUBLIC RELATIONS OFFICER. MOTION TO CLOSE BY MR. WEHR, SECOND BY MR. BOYLE. 6 AYES, 0 NAYES, 1 ABSTAINED (MARX). MOTION CARRIED.

For nominations for Asst. Treasurer,

MOTION WAS MADE BY MR. HAHN, SECOND BY MR. GEISSINGER, TO NOMINATE MR. WEHR FOR ASST. TREASURER. MOTION TO CLOSE BY MR. MARX, SECOND BY MR. GEISSINGER. 6 AYES, 0 NAYES, 1 ABSTAINED (WEHR). MOTION CARRIED.

For nominations for Asst. Secretary,

MOTION WAS MADE BY MR. HAHN, SECOND BY MR. BOYLE TO NOMINATE MR. ROTH FOR ASST. SECRETARY. MOTION TO CLOSE BY MR. MARX, SECOND BY MR. WEHR. 6 AYES, 0 NAYES, 1 ABSTAINED (ROTH). MOTION CARRIED.

Mr. Hahn asked if anyone would like to address the board. No one stepped forward.

A. FIELD REPORTS

1. Written –

MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO ACCEPT THE DECEMBER 2024 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 7 AYES, 0 NAYES, MOTION CARRIED.

1. Verbal-

Mr. Matthew Harleman said that he had one item. The Kiss Summary that was included with the boards packet has asked for comments by January 31, 2025. He stated that he was working with attorney Shantz on drafting the response and if anyone had anything to add to please let them know.

Mr. Geissinger asked Mr. Harleman about our engineers, he noticed that they haven't been around as much. Mr. Harleman stated that they are not needed as much right now. Mr. Geissinger asked about the current situation with the Cementon-Northampton bridge as far as sewer line relocation. Mr. Harleman stated that it was previously scheduled to be done and then postponed, and he has not heard anything since.

B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:

MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO APPROVE THE DECEMBER 2024 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES. MOTION CARRIED.

See attached listings for the invoices listed to be paid.

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK, TO APPROVE THE DECEMBER 2024 INVOICES FROM THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES,. MOTION CARRIED.

C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

1. **Resolution 384 Authorizing disposition of certain public records pursuant to the Municipal Records Manual**

MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH TO APPROVE RESOLUTION 383 AUTHORIZING DISPOSITION OF CERTAIN PUBLIC RECORDS PURSUANT TO THE MUNICIPAL RECORDS MANUAL. 7 AYES, 0 NAYES. MOTION CARRIED.

2. **Local Services Tax—Exemption Certificate for 2025, to be returned to Laura Altomare ASAP (Board Only)**
3. **Statement of Financial Interest for 2024, returned to Laura Altomare by May 1, 2025**
4. **2025 Bidding Thresholds**
5. **Kiss Signatory Meeting 1/9/2025 Notes**
6. **Letter from Anita Smith thanking the board for the Sympathy Basket & Mass Card.**

Operations Committee – Mr. Roth reported normal operations.

Administrative Committee – Mr. Marx reported normal operations.

Financial Committee-- Mr. Wehr reported normal operations.

Clear Water Committee—Mr. Geissinger reported normal operations.

Safety Committee—Mr. Bonshak reported normal operations.

OLD BUSINESS –

NEW BUSINESS—

ADJOURNMENT –

MOTION MADE BY MR. MARX, SECOND BY MR. WEHR, TO ADJOURN THE MEETING. 7 AYES, 0 NAYES, MOTION CARRIED.

The meeting was adjourned at 7:15 PM.



**Respectfully submitted,
Paul Geissinger, Secretary**