

## **COPLAY WHITEHALL SEWER AUTHORITY**

**THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 20<sup>th</sup> day of March 2025.**

**BOARD MEMBERS present were:**

**Paul F. Geissinger  
James Hahn  
Dennis Wehr, Jr**

**Paul D. Boyle  
Joseph J. Marx**

**Joseph Bonshak  
James Roth**

**MANAGER: Matthew Harleman**

**BUSINESS MANAGER: Laura Altomare**

**AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C**

**ENGINEER:**

**LIAISONS:**

**PRESS: Jim Weber, Times News**

**CITIZENS present: Mike Melosky, Operations Manager**

**CHAIRMAN: James Hahn called the meeting to order.**

**Mr. Hahn called for the Pledge of Allegiance to the Flag.**

**Mr. Hahn called for the reading of the minutes of the Regular Meeting of February 16, 2025.**

**MOTION WAS MADE BY MR. BOYLE, SECOND BY MR. WEHR, APPROVING THE MINUTES OF THE REGULAR MEETING FEBRUARY 16, 2025 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.**

**Mr. Hahn asked if anyone would like to address the board. No one stepped forward.**

### **A. FIELD REPORT**

#### **1. Written –**

**MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO ACCEPT THE FEBRUARY 2025 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.**

#### **2. Verbal-**

**Mr. Matthew Harleman Stated that there was a copy of the draft tapping fee report from Keystone Consulting given to each board member. Please get back to Mr. Harleman with any questions or comments as soon as possible, he would like to get this finalized by the April 17<sup>th</sup>, 2025 board meeting.**

**Mr. Harleman thanked Coplay Borough for helping trim the trees at the CWSA Office.**

**B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:**

**MOTION MADE BY MR. ROTH, SECOND BY MR. BONSHAK, TO APPROVE THE FEBRUARY 2025 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.**

**See attached listings for the invoices listed to be paid.**

**MOTION MADE BY MR. ROTH, SECOND BY MR. BONSHAK, TO APPROVE THE FEBRUARY 2024 INVOICES FROM THE 1<sup>ST</sup> NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, MOTION CARRIED.**

**C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA**

1. **Summary of the ACT 537 Plan Submission Process.**
2. **Board of Commissioners of the Township of Whitehall Resolution No. 3367 Authorizing CWSA to Act as its Designee for Matters Related to the Regional Act 537 Plan.**
3. **Intermunicipal Agreement Term Sheet with Signatory Notes.**
4. **LCA Draft Resolution for Plan Revision – Revised for Township/Boroughs with a Municipal Sewer Authority.**
5. **KISS Meeting Agenda And Presentation from 3/6/25 KISS Meeting.**
6. **Thank You note from American Legion Post #426 for Coplay Whitehall Sewer Authority Donation.**

**Mr. Geisinger asked about Whitehall Township Resolution No. 3367, and would like to know if the Whitehall Township is recognizing and accepting the Regional Act 537 Plan. Mr. Marx responded that this resolution is giving CWSA the authority to act on their behalf at the meetings.**

**Mr. Harleman responded that Whitehall Township has not accepted the Regional Act 537 Plan, the Regional Act 537 Plan is still being produced and is not finalized. Whitehall Township's Resolution No. 3367 authorizes the CWSA to make commentary on the Regional Act 537 Plan on their behalf due to CWSA attending the monthly KISS meetings.**

**Mr. Boyle asked if Coplay Borough need a resolution like Whitehall Township's. Attorney Shantz responded that they had a meeting with both Whitehall Township and Coplay Borough Solicitors and they also had comments on the Draft Plan. Attorney Schantz proposed a resolution from both the Township and Borough at this meeting. Whitehall Township then produced Resolution No. 3367 and that Coplay is doing the same. Mr. Hahn asked that a copy of the Township resolution be sent to Coplay Borough. Mr. Harleman will forward it to Coplay Public Works and Tiffany Benson.**

**Mr. Geissinger asked if we need to agree to the Regional Act 537 Plan and can LCA still submit it to the DEP. Mr. Harleman said that he thinks they need 16 resolutions from all KISS Signatories in order to submit the Plan to PADEP. Attorney Schantz stated that we are working on it. LCA has a different perspective than CWSA. Mr. Harleman noted that the LCA Draft Resolution for Plan Revision – Revised for Township/Boroughs with a Municipal Sewer Authority is a new document and should be reviewed.**

**Operations Committee – Mr. Roth reported normal operations.**

**Administrative Committee – Mr. Marx reported normal operations.**

**Financial Committee— Mr. Wehr reported normal operations.**

**Clear Water Committee—Mr. Geissinger reported normal operations.**

**Safety Committee—Mr. Bonshak reported normal operations.**

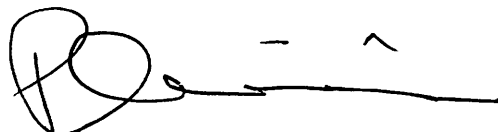
**OLD BUSINESS –**

**NEW BUSINESS—**

**ADJOURNMENT –**

**MOTION MADE BY MR. MARX, SECOND BY MR. WEHR, TO ADJOURN THE MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.**

**The meeting was adjourned at 7:30 PM.**

A handwritten signature in black ink, appearing to be 'P. Geissinger', with a long horizontal line extending to the right.

**Respectfully submitted,  
Paul Geissinger, Secretary**