COPLAY WHITEHALL SEWER AUTHORITY

THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 16th day of July 2026.

BOARD MEMBERS present were:

Paul F. Geissinger	*Paul D. Boyle*	*Joseph Bonshak*
James Hahn	*Joseph J. Marx*	*James Roth*
Dennis Wehr, Jr		

MANAGER: Matthew Harleman BUSINESS MANAGER: Rana Hadeed

AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C

ENGINEER:

LIAISONS: Ken Snyder, Whitehall Township

PRESS:

CITIZENS present: Robert Hoppes, Engineer representing Marvin Hadeed (1207 6th Street)

CHAIRMAN: James Hahn called the meeting to order.

Mr. Hahn called for the Pledge of Allegiance to the Flag.

Mr. Hahn called for the reading of the minutes of the Regular Meeting of June 18, 2026.

> *MOTION WAS MADE BY MR. BOYLE, SECOND BY MR. BONSHAK, APPROVING THE MINUTES OF THE REGULAR MEETING JUNE 18, 2026 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.*

Mr. Hahn asked if anyone would like to address the board.

Mr. Robert Hoppes introduced himself as the engineer/surveyor representing Marvin Hadeed. Mr. Hoppes proposed a sanitary sewer extension for the parcel located at 1207 6th Street to connect the house to the public system, as the property's current on-lot septic system has failed.

He outlined the proposed project details:
- *The proposed extension runs from Union Street, approximately 137 feet up 6th Street.*
- *The plan includes a doghouse manhole located 18 feet from the intersection of 6th and Union Streets, a standard manhole approximately 137 feet up, and a 20-foot lateral connection tying into the rear of the house.*

Mr. Hahn requested input from Mr. Harleman regarding the project.

Mr. Harleman stated that the plan (Plan Sheet 1) is relatively simple. He noted that Mr. Hoppes had undergone a preliminary review and incorporated all requested design changes. He recommended that the Board grant relief/waiver from the standard regulations. The proposed manhole does not extend to the end of the property line.

He stated this deviation is acceptable. The extension is intended solely to serve this parcel (owned by Marvin Hadeed). The proposed design is adequate, and extending the main further would be unnecessary.

Mr. Boyle inquired about the utility access in the back alley.

Mr. Harleman explained that parcels on Valley View Lane are already served. He noted there is no public sewer main on Valley View Lane. He suspects 1207 6th Street was originally subdivided off 529 Union Street (which runs through to Valley View Lane).

Mr. Marx confirmed Mr. Harleman's historical overview of the lot split.

Mr. Harleman noted that when the lot was created, an on-lot septic system was installed, which has now reached the end of its useful life. Because the failed system cannot be replaced on-site due to space constraints, township regulations require connection to the public sewer system if one is within 150 feet. To connect, the property requires frontage along a sewer main. The proposed plan establishes this required frontage by extending the main from Union Street up 6th Street.

Mr. Geissinger asked if there is an agreement requiring the applicant to fully reconstruct and resurface the street after construction.

Mr. Harleman confirmed that street restoration requirements, along with other conditions, would be attached to any approval granted by the Board.

Mr. Roth asked if Mr. Hoppes was aware of the applicable rules and technical specifications.

Mr. Harleman confirmed that based on email correspondence, Mr. Hoppes is aware. Mr. Harleman recommends the approval of the board for the relief/waiver based on the completion of any remaining minor CWSA plan revisions and receipt of PA DEP Sewage Facilities Planning Module approval. In return, Marvin Hadeed would execute a satisfactory Sanitary Sewer Agreement with CWSA.

Mr. Hahn and Mr. Marx agreed that requiring the sewer main to extend to the property line was a moot point and served no practical purpose.

Mr. Harleman reiterated that the proposed design provides reasonable frontage on the new sewer main to serve the property adequately.

Mr. Marx added that the applicant must obtain a township permit and will be held responsible for the full restoration/reconstruction of the street.

> *MOTION MADE BY MR. ROTH, SECOND BY MR. WEHR, TO ACCEPT THE 1207 6th STREET AGREEMENT WITH THE SEWER LINE EXTENSION. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.*

1. *Written –*

   MOTION MADE BY MR. MARX, SECOND BY MR. WEHR, TO ACCEPT THE JUNE 2026 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

2. *Verbal-*

Mr. Harleman was previously directed to obtain quotes to replace the carpeting in three distinct areas of the office: the Board Room, the Administrative Area, and the Rear Area.

He presented three quotes received from R&J Carpet Connection (Whitehall, PA) for the Board's consideration:

- *Board Room (Phase I): $9,161.00*
- *Administrative Area (Phase II): $9,915.00*
- *Rear Area (Phase III): $9,231.00*

Mr. Hahn inquired whether the work would be completed in phases.

Mr. Harleman explained that executing the project in separate phases prevents a full office shutdown during renovations, noting that work for two of the areas would need to take place over the weekend.

> *MOTION MADE BY MR. ROTH, SECOND BY MR. BOYLE, TO ADD THE CARPET RENOVATION PROJECT TO THE AGENDA. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.*

> *MOTION MADE BY MR. BOYLE, SECOND BY MR. BONSHAK, TO ACCEPT PHASE I FOR THE FIRST CARPET RENOVATION PROJECT OF $9,161.00. 6 AYES, 0 NAYES, 0 ABSENT, 1 ABSTAINED (GEISSINGER). MOTION CARRIED.*

> *MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO ACCEPT PHASE II FOR THE SECOND CARPET RENOVATION PROJECT OF $9,915.00. 6 AYES, 1 NAYES, 0 ABSENT, 1 ABSTAINED (GEISSINGER). MOTION CARRIED.*

> *MOTION MADE BY MR. BOYLE, SECOND BY MR. WEHR, TO ACCEPT PHASE III FOR THE THIRD CARPET RENOVATION PROJECT OF $9,231.00. 6 AYES, 1 NAYES, 0 ABSENT, 1 ABSTAINED (GEISSINGER). MOTION CARRIED.*

Mr. Marx asked Mr. Geissinger to clarify the reason for his vote against the carpet proposals.

Mr. Geissinger stated his opinion that carpet tiles are a poor choice of material and tend to deteriorate rapidly within two years.

Mr. Harleman verbally presented an update regarding the Eberhart Pump Station #65 upgrade/rehabilitation project. He noted that although the project has been included in previous budgets, an upcoming site meeting is scheduled with T&M Associates to review the specific technical requirements for the upgrade.

B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:

> *MOTION MADE BY MR. MARX, SECOND BY MR. ROTH, TO APPROVE THE JUNE 2026 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.*

See attached listings for the invoices listed to be paid.

> *MOTION MADE BY MR. BONSHAK, SECOND BY MR. BOYLE, TO APPROVE THE JUNE 2026 INVOICES FROM THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.*

C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

1. *Kline's Island Sewer System: Signatory Meeting Summary (7/9/2026)*

2. *LCA Capacity Update: Summary of Available Capacity Through 3/31/2026 (Provided 7/9/2026)*

Mr. Hahn states that the number has dropped considerable since the first report.

3. *North Whitehall Township: Exploration of Sanitary Sewer System Sale*

Mr. Harleman informed the Board that an email had been forwarded to CWSA regarding North Whitehall Township's Request for Qualifications (RFQ) for the potential sale of their sewer system. He noted that Solicitor Andrew Schantz reviewed the existing agreements and language, and requested that Mr. Schantz address the Board on the legal aspects of the proposed sale.

Solicitor Schantz reported that North Whitehall issued an RFQ seeking a qualified entity to purchase their sewer system. He spoke with Township Manager Randy Cope regarding the matter. He highlighted that while the existing 1994 Agreement permits reassignment, any such assignment requires the formal approval of the Coplay-Whitehall Sewer Authority (CWSA), and the buyer must be a registered Pennsylvania entity. He noted that Mr. Cope clarified the Township is not seeking to sell to a private, for-profit entity, but rather to a municipal authority willing to explore taking over system operations.

Mr. Schantz and Mr. Boyle noted that North Whitehall Township currently lacks the staffing, operational resources, and capacity to properly maintain its own system.

Mr. Marx asked about the current flow arrangements and billing structure, noting that North Whitehall utilizes CWSA's conveyance system.

Mr. Harleman clarified that CWSA bills North Whitehall Township as a single bulk entity, and the Township subsequently bills its 400+ individual customers. He reminded the Board that in 2022, North Whitehall approached CWSA to take over their system; however, after thorough evaluation, CWSA declined the acquisition.

Mr. Geissinger asked if the system could potentially be sold to the Lehigh County Authority (LCA).

Mr. Harleman noted that LCA would fit the criteria for a qualified municipal entity, though it would create a unique arrangement: if LCA acquired the system, CWSA would end up billing LCA for conveyance while simultaneously paying LCA for treatment. Currently, North Whitehall pays CWSA directly for both treatment and conveyance.

<u>Operations Committee</u> –

Mr. Roth recommended placing the old TV truck up for public auction via MUNIBID. He noted that Mr. Melosky had previously reached out to Cues regarding current pricing and valuation for the vehicle.

> *MOTION MADE BY MR. BOYLE, SECOND BY MR. BONSHAK, TO ADD TO THE AGENDA THE SALE OF THE OLD TV TRUCK. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.*

> *MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO PUT THE OLD TV TRUCK UP FOR SALE ON MUNIBID. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.*

<u>Administrative Committee</u> – Mr. Marx reported normal operations.

<u>Financial Committee</u>-- Mr. Wehr reported normal operations.

<u>Clear Water Committee</u>—Mr. Giessinger reported normal operations.

<u>Safety Committee</u>—Mr. Bonshak reported normal operations.

E. OLD BUSINESS –

F. NEW BUSINESS–

G. ADJOURNMENT –

> *MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK, TO ADJOURN THE MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.*

The meeting was adjourned at 7:31 PM.

Respectfully submitted,
Paul F. Geissinger, Secretary