

## COPLAY WHITEHALL SEWER AUTHORITY

*THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 18<sup>th</sup> day of January 2024.*

**BOARD MEMBERS present were:**

|                                    |                       |                       |
|------------------------------------|-----------------------|-----------------------|
| <i>Paul F. Geissinger (absent)</i> | <i>Paul D. Boyle</i>  | <i>Joseph Bonshak</i> |
| <i>James Hahn</i>                  | <i>Joseph J. Marx</i> | <i>James Roth</i>     |
| <i>Dennis Wehr, Jr</i>             |                       |                       |

**MANAGER:** *Matthew Harleman*

**BUSINESS MANAGER:** *Anita Smith*

**AUTHORITY SOLICITOR:** *Andrew Schantz, Davison & McCarthy P C*

**ENGINEER:**

**LIAISONS:** *NONE*

**PRESS:** *Jim Weber, Times News*

**CITIZENS present:** *Mike Melosky, Operations Manager*

**CHAIRMAN:** *James Hahn called the meeting to order.*

*Mr. Hahn called for the Pledge of Allegiance to the Flag.*

*Mr. Hahn called for the reading of the minutes of the Regular Meeting of December 21, 2023.*

**MOTION WAS MADE BY MR. MARX, SECOND BY MR. WEHR, APPROVING THE MINUTES OF THE REGULAR MEETING DECEMBER 21, 2023 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

*Chairman James Hahn turned the meeting over to Attorney Schantz for the Annual Reorganization part of the Meeting.*

*Attorney Schantz mentioned that we will elect officers tonight. The salaries for the offices of Chairman, Vice Chairman, Treasurer, Secretary and Community Affairs/Public Relations Officer will remain the same as last year and are paid at the rate of \$300 a month. The salaries of the offices of Assistant Treasurer and Assistant Secretary are paid \$250 a month. He will open the floor for a nomination for a particular office, then there will be a motion and a second to elect an office, we will then have a motion and second to close the nominations and then vote. If you are nominated for an office, he cautioned the Board that no one can vote for themselves, so please abstain.*

*For nominations for Chairman,*

**MOTION WAS MADE BY MR. WEHR, SECOND BY MR. BOYLE TO NOMINATE MR. HAHN FOR CHAIRMAN. MOTION TO CLOSE BY MR. MARX SECOND BY MR. BOYLE. 5 AYES, 0 NAYES, 1 ABSENT, 1 ABSTAINED (HAHN). MOTION CARRIED.**

*For nominations for Vice Chairman,*

**MOTION WAS MADE BY MR. MARX, SECOND BY MR. WEHR, TO NOMINATE MR. BOYLE FOR VICE CHAIRMAN. MOTION TO CLOSE BY MR. BONSHAK, SECOND**

**BY MR. MARX. 5 AYES, 0 NAYES, 1 ABSENT, 1 ABSTAINED. (BOYLE). MOTION CARRIED.**

*For nominations for Secretary,*

**MOTION WAS MADE BY MR. HAHN, SECOND BY MR. BOYLE TO NOMINATE MR. GEISSINGER FOR SECRETARY. MOTION TO CLOSE BY MR. HAHN, SECOND BY MR. WEHR. 5 AYES, 0 NAYES, 1 ABSENT, MOTION CARRIED.**

*For nominations for Treasurer,*

**MOTION WAS MADE BY MR. HAHN, SECOND BY MR. WEHR TO NOMINATE MR. BONSHAK FOR TREASURER. MOTION TO CLOSE BY MR. HAHN, SECOND BY MR. WEHR. 5 AYES, 0 NAYES, 1 ABSENT, 1 ABSTAINED (BONSHAK). MOTION CARRIED.**

*For nominations for Community Affairs Officer/Public Relations Officer,*

**MOTION WAS MADE BY MR. HAHN, SECOND BY MR. WEHR, TO NOMINATE MR. MARX FOR COMMUNITY AFFAIRS OFFICE/PUBLIC RELATIONS OFFICER. MOTION TO CLOSE BY MR. HAHN, SECOND BY MR. BOYLE. 5 AYES, 0 NAYES, 1 ABSENT, 1 ABSTAINED (MARX). MOTION CARRIED.**

*For nominations for Asst. Treasurer,*

**MOTION WAS MADE BY MR. HAHN, SECOND BY MR. BOYLE TO NOMINATE MR. WEHR FOR ASST. TREASURER. MOTION TO CLOSE BY MR. HAHN, SECOND BY MR. BOYLE. 5 AYES, 0 NAYES, 1 ABSENT, 1 ABSTAINED (WEHR). MOTION CARRIED.**

*For nominations for Asst. Secretary,*

**MOTION WAS MADE BY MR. HAHN, SECOND BY MR. WEHR TO NOMINATE MR. ROTH FOR ASST. SECRETARY. MOTION TO CLOSE BY MR. HAHN, SECOND BY MR. WEHR. 5 AYES, 0 NAYES, 1 ABSENT, 1 ABSTAINED (ROTH). MOTION CARRIED.**

*Mr. Hahn asked if anyone would like to address the board. No one stepped forward.*

**1. Written –**

**MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO ACCEPT THE DECEMBER 2023 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

**2. Verbal-**

*Mr. Matthew Harleman said that he had a few items. I put an agenda from the KISS Municipal Managers Meeting held today January 19, 2024 at each board member's desk. This is for your information. Per the board's request we had the floors waxed and the carpets cleaned in the office and maintenance areas. This was completed and we are happy with the results.*

**B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:**

**MOTION MADE BY MR. WEHR, SECOND BY MR. ROTH, TO APPROVE THE DECEMBER 2023 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

*See attached listings for the invoices listed to be paid.*

**MOTION MADE BY MR. MARX, SECOND BY MR. BONSHAK, TO APPROVE THE DECEMBER 2023 INVOICES FROM THE 1<sup>ST</sup> NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

**C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA**

1. **Resolution 383 Authorizing disposition of certain public records pursuant to the Municipal Records Manual**

**MOTION MADE BY MR. ROTH, SECOND BY MR. BOYLE TO APPROVE RESOLUTION 383 AUTHORIZING DISPOSITION OF CERTAIN PUBLIC RECORDS PURSUANT TO THE MUNICIPAL RECORDS MANUAL. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

2. **Local Services Tax—Exemption Certificate for 2024, to be returned to Anita Smith ASAP (Board Only)**
3. **Statement of Financial Interest for 2023, returned to Anita Smith by May 1, 2024**
4. **Kline's Island Signatory Meeting notes 1/11/24**
5. **Kline's Island Municipal Sewage Billing Meters, LCA proposal January 2024**
6. **Kline's Island Act 537: Signatory meeting slide show January 2024**
7. **Letter dated January 11, 2024 regarding reappointment of Paul Geissinger to CWSA Board**

**Operations Committee – Mr. Roth reported normal operations.**

**Administrative Committee – Mr. Marx reported normal operations.**

**Financial Committee-- Mr. Wehr reported normal operations.**

**Clear Water Committee—Mr. Boyle reported normal operations.**

**Safety Committee—Mr. Bonshak reported normal operations.**

**OLD BUSINESS –**

**NEW BUSINESS—**

**MOTION MADE BY MR. MARX, SECOND BY MR. ROTH, TO REAPPOINT FOR 2024 DAVISION AND MCCARTHY PC AND ATTORNEY SCHANTZ AS OUR SOLICITOR, WITH NO RATE INCREASE. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

**MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK, TO REAPPOINT FOR 2024 T&M ASSOCIATES AS OUR ENGINEERING FIRM WITH NO RATE INCREASE. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

**MOTION MADE BY MR. BOYLE, SECOND BY MR. MARX, TO REAPPOINT FOR 2024 BUCKNO AND LISICKY AS OUR AUDITORS WITH NO RATE INCREASE. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

**Attorney Shantz said back in December 2023 they had two negotiation sessions with the Teamsters Union 773. The union members have voted favorably to accept the negotiated contract. I have reviewed it along with the Committee, Matt Harleman and Dennis Hower. We find it all acceptable as per our discussions.**

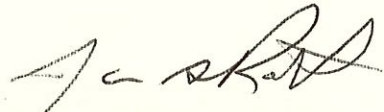
**MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO ADD THE AUTHORIZATION TO VOTE ON THE 2024-2028 TEAMSTERS CONTRACT TO THE AGENDA. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

**MOTION MADE BY MR. HAHN, SECOND BY MR. WEHR, TO VOTE AND SIGN THE AGREEMENT FOR THE 2024-2028 TEAMSTERS CONTRACT. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

**ADJOURNMENT –**

**MOTION MADE BY MR. ROTH, SECOND BY MR. BOYLE, TO ADJOURN THE MEETING. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.**

**The meeting was adjourned at 7:12 PM.**

A handwritten signature in black ink, appearing to read "Jim Roth". The signature is stylized and written in cursive.

**Respectfully submitted,  
Jim Roth, Asst. Secretary**