

COPLAY WHITEHALL SEWER AUTHORITY

THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 19th day of December 2024.

BOARD MEMBERS present were:

**Paul F. Geissinger
James Hahn
Dennis Wehr, Jr**

**Paul D. Boyle
Joseph J. Marx**

**Joseph Bonshak
James Roth**

MANAGER: Matthew Harleman

BUSINESS MANAGER: Laura Altomare

AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C

ENGINEER: NONE

LIAISONS: Ken Snyder, Whitehall Township Commissioner

PRESS: Jim Weber, Times News

CITIZENS present: Mike Melosky, Operations Manager

CHAIRMAN: James Hahn called the meeting to order.

Mr. Hahn called for the Pledge of Allegiance to the Flag.

Mr. Hahn said there was an Executive Session prior to the meeting to discuss personnel issues.

Mr. Hahn called for the reading of the minutes of the Regular Meeting of November 21, 2024.

MOTION WAS MADE BY MR. WEHR, SECOND BY MR. BOYLE, APPROVING THE MINUTES OF THE REGULAR MEETING NOVEMBER 21, 2024 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

Mr. Hahn asked if anyone would like to address the board. No one stepped forward.

A. Field Report

1. Written –

MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO ACCEPT THE NOVEMBER 2024 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

2. Verbal-

Mr. Harleman stated that the final 2025 Budget was included with the board packet. The only changes from the draft and final budget was the addition of a capital expense, the possible replacement of the office boiler for \$67,000.

Mr. Harleman stated there was a quote from Brown and Brown for Commercial Insurance for 2026 for \$79,900.00. This is a \$4,031.00 increase from the \$75,869.00 which was the 2024 commercial insurance premium. This was a 4.7% increase over last year and not as much as the trending increase of 8% on most insurance premiums.

Mr. Harleman stated that there are several invoices that were not included on the invoice register since they were reviewed after the board packets went out. The Industrial Appraisal Company for \$320.00. This is the appraisal company used for our insurance, and Keystone Consulting Engineers requested payment for Mr. Rehab for 2024 Sewer lining project in the amount of \$144,014.68.

**MOTION MADE BY MR. ROTH, SECOND BY MR. BONSHAK, TO ADD & APPROVE THE INVOICES FROM INDUSTRIAL APPRAISAL COMPANY AND MR. REHAB.
7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.**

B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:

**MOTION MADE BY MR. WEHR, SECOND BY MR. ROTH, TO APPROVE THE NOVEMBER 2024 FINANCIAL REPORT AS PRESENTED BY THE TREASURER.
7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.**

See attached listings for the invoices listed to be paid.

MOTION MADE BY MR. GEISINGER, SECOND BY MR. ROTH, TO APPROVE THE NOVEMBER 2024 INVOICES FROM THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

1. 2025 Final Operating and Capital Budget.

**MOTION MADE BY MR. WEHR, SECOND BY MR. BOYLE, TO APPROVE THE 2025 FINAL OPERATING AND CAPITAL BUDGET WITH NO RATE INCREASE.
7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.**

2. Vote on 2025 Board meeting Dates

MOTION MADE BY MR. MARX, SECOND BY MR. WEHR, TO APPROVE THE 2025 BOARD MEETING DATES. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

3. Vote on Community donations for Whitehall and Coplay.

Mr. Marx recommended \$1000.00 donation to Whitehall Coplay School District senior directed towards the skill trades.

**MOTION MADE BY MR. MARX, SECOND BY MR. GEISSINGER, TO APPROVE THE \$1000.00 DONATION TO THE WHITEHALL COPLAY SCHOOL DISTRICT.
7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED**

Mr. Wehr recommended \$1000.00 donation to Reinhard Post 426 for all their community contributions.

THE \$1000.00 DONATION TO THE REINHARD POST 426. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED

1. **KISS Signatory Meeting Agenda 12/5/2024, summary of Act 537 Commitments, summary of KISS public information sessions with CWSA Comments**
2. **Authority Magazine, December 2024**

Operations Committee – Mr. Roth reported normal operations.

Administrative Committee – Mr. Marx reported normal operations.

Financial Committee – Mr. Wehr reported normal operations.

Clear Water Committee – Mr. Geissinger reported normal operations.

Safety Committee – Mr. Bonshak reported normal operations.

OLD BUSINESS –

NEW BUSINESS –

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK, TO REAPPOINT FOR 2025 DAVISON AND MCCARTHY PC AND ATTORNEY SCHANTZ AS OUR SOLICITOR, WITH NO RATE INCREASE. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

MOTION MADE BY MR. BOYLE, SECOND BY MR. WEHR, TO REAPPOINT FOR 2025 T&M ASSOCIATES AS OUR ENGINEERING FIRM WITH NO RATE INCREASE. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

MOTION MADE BY MR. ROTH, SECOND BY MR. WEHR, TO REAPPOINT FOR 2025 BUCKNO AND LISICKY AS OUR AUDITORS WITH NO RATE INCREASE. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

MOTION MADE BY MR. WEHR, SECOND BY MR. ROTH, TO REAPPOINT FOR 2025 BROWN AND BROWN AS OUR INSURANCE BROKER. 6 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

Mr. Hahn read the Thank you note from Anita Smith to the Board Members of CWSA for the Retirement gift she received. He also thanked her for her 15 years of service with the Copley Whitehall Sewer Authority.

ADJOURNMENT –

MOTION MADE BY MR. ROTH, SECOND BY MR. MARX, TO ADJOURN THE MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

The meeting was adjourned at 7:25 PM.


**Respectfully submitted,
 Paul Geissinger, Secretary**