

COPLAY WHITEHALL SEWER AUTHORITY

THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 20th day of June 2024.

BOARD MEMBERS present were:

**Paul F. Geissinger
James Hahn
Dennis Wehr, Jr**

**Paul D. Boyle
Joseph J. Marx**

**Joseph Bonshak
James Roth**

MANAGER: Matthew Harleman

**BUSINESS MANAGER: Anita Smith &
Laura Altomare (Business Manager in
Training)**

AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C

ENGINEER: NONE

LIAISONS: Ken Snyder, Whitehall Commissioner

PRESS: Jim Weber, Times News

CITIZENS present: Mike Melosky, Operations Manager

CHAIRMAN: James Hahn called the meeting to order.

Mr. Hahn called for the Pledge of Allegiance to the Flag.

Mr. Hahn said there was an Executive Session prior to this meeting to discuss litigation issues.

Mr. Hahn called for the reading of the minutes of the Regular Meeting of May 16, 2024.

MOTION WAS MADE BY MR. ROTH, SECOND BY MR. WEHR, APPROVING THE MINUTES OF THE REGULAR MEETING MAY 16, 2024 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

Mr. Hahn asked if anyone would like to address the board. No one stepped forward.

1. Written –

MOTION MADE BY MR. ROTH, SECOND BY MR. WEHR, TO ACCEPT THE MAY 2024 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

2. Verbal-

Mr. Harleman said he included a copy of the signed sewer tapping fee study proposal and that he had a meeting with Mr. Busch from Keystone Alliance Consulting about the rate study on June 11th. The board has sent this to committee for further discussion.

Mr. Harleman recommended the rejection of the group bid for the 2024 Manhole Rehabilitation due to the high mobilization costs. He will be looking into other companies that do similar work to get better pricing. Further discussion at July Meeting.

B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:

MOTION MADE BY MR. WEHR, SECOND BY MR. ROTH, TO APPROVE THE MAY 2024 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

See attached listings for the invoices listed to be paid.

MOTION MADE BY MR. GEISSINGER, SECOND BY MR. WEHR, TO APPROVE THE MAY 2024 INVOICES FROM THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

1. *Email from Keystone Consulting dated 5/31/24 with attached bid tabulated for 2024 Manhole Rehab*
2. *Two quotes from Co-Stream (formerly VZR Scada) 5/14/2024 1. For purchase and integration of weather station at Eberhart Pump Station. 2, For annual monitoring of weather station.*

MOTION MADE BY MR. ROTH, SECOND BY MR. BOYLE, TO TABLE THE WEATHER STATION AND ANNUAL MONITORING UNTIL JULY MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

3. *Signed Proposal dated June 4th from Keystone Alliance for the Sewer Tapping Fee Calculation.*
4. *Email from Phil DePoe, LCA 5/28/24 canceling June 2024 Kiss meeting stating 1 on 1 meeting with Municipalities will follow.*
5. *2 quotes for Office Generator from Albarell Electric*
6. *2 quotes for Office Generator from Diefenderfer Electric*

Both quotes were discussed at length and they decided to send it to Committee for further information.

MOTION MADE BY MR. GEISSINGER, SECOND BY MR. BONSHAK, TO TABLE THE OFFICE GENERATOR UNTIL JULY MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

7. *Updated Jim Roth Phone Number on Contact List and Committee Assignments*
8. *The Authority Magazine June 2024*

Operations Committee – Mr. Roth reported normal operations.

Administrative Committee – Mr. Marx reported normal operations.

Financial Committee-- Mr. Wehr reported normal operations.

Clear Water Committee—Mr. Geissinger reported normal operations.

Safety Committee—Mr. Bonshak reported normal operations.

OLD BUSINESS –

NEW BUSINESS—

ADJOURNMENT –

MOTION MADE BY MR. BOYLE, SECOND BY MR. BONSHAK, TO ADJOURN THE MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

The meeting was adjourned at 7:25 PM.

A handwritten signature in black ink, appearing to be 'P. Geissinger', with a horizontal line extending to the right.

Respectfully submitted,
Paul Geissinger, Secretary