

COPLAY WHITEHALL SEWER AUTHORITY

THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 21st day of November 2024.

BOARD MEMBERS present were:

**Paul F. Geissinger
James Hahn
Dennis Wehr, Jr**

**Paul D. Boyle
Joseph J. Marx**

**Joseph Bonshak
James Roth**

MANAGER: Matthew Harleman

**BUSINESS MANAGER: Anita Smith & Laura
Altomare (Business Manager in Training)**

AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C

ENGINEER: NONE

LIAISONS: Ken Snyder, Whitehall Township Commissioner

PRESS: Jim Weber, Times News

**CITIZENS present: Mike Melosky, Operations Manager,
Joseph N Santilli, Keystone Consulting Engineering**

CHAIRMAN: James Hahn called the meeting to order.

Mr. Hahn called for the Pledge of Allegiance to the Flag.

Mr. Hahn called for the reading of the minutes of the Regular Meeting of October 17, 2024.

MOTION WAS MADE BY MR. ROTH, SECOND BY MR. WEHR, APPROVING THE MINUTES OF THE REGULAR MEETING OCTOBER 17, 2024 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

Mr. Hahn asked if anyone would like to address the board.

Mr. Santilli stepped forward requesting an encroachment agreement for WTA. WTA will be Relocating water main under Route 22 and is proposing a perpendicular crossing of CWSA's sewer main. The relocated water main will have at least 2 foot clearance above the sanitary line. Mr. Harleman said that there should be no major issues with this proposal and recommends to allow WTA and our solicitor to work on this agreement. Mr. Hahn and Mr. Harleman both emphasized that when this happens it will need to be coordinated with CWSA so that we may be present to oversee the work.

1. Written –

MOTION MADE BY MR. MARX, SECOND BY MR. BOYLE, TO ACCEPT THE OCTOBER 2024 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

2. Verbal-

Mr. Harleman pointed out that the draft of the CWSA 2025 budget was included in the December packet and if any board member has any question or changes to please contact him.

Mr. Harleman also informed the board that the Proposed KISS Act 537 plan commitments was included and that LCA was asking for commentary on this. If anyone has anything that would like to comment on please send it to Mr. Harleman

B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK, TO APPROVE THE OCTOBER 2024 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

See attached listings for the invoices listed to be paid.

Mr. Geissinger had some questions about the Davidson & McCarthy invoice. Work being done with PennDOT, Mr. Harleman stated they suspect q PennDOT drainage project interfered with CWSA's sewer in church street and is trying to work with them on a solution. Mr. Geissinger also asked about the Haven Ridge work being done. Mr. Harleman stated that they are working on the easement recording in order to close out the project.

MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO APPROVE THE OCTOBER 2024 INVOICES FROM THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

- 1. Discuss and Vote on Keystone Consulting Engineers on behalf of Whitehall Township Authority. WTA water main relocation proposing encroachment of CWSA easement.**

MOTION MADE BY MR. ROTH, SECOND BY MR. GEISSINGER, TO APPROVE THE OCTOBER 2024 INVOICES FROM THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

- 2. Vote on Christmas Luncheon on December 18th**

MOTION MADE BY MR. GEISSINGER, SECOND BY MR. ROTH, TO APPROVE THE OCTOBER 2024 INVOICES FROM THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

- 3. Kiss Signature Meeting Agenda 11/7/24, Summary of proposed ACT 537 Commitments, Summary of KISS Public Information session**
- 4. Revised Copy of Proposed IMA Negotiations Items**
- 5. Draft Preliminary 2025 Operation & Capital Improvement Budgets**
- 6. PMAA Upcoming Events**

Operations Committee – Mr. Roth reported normal operations.

Administrative Committee – Mr. Marx reported normal operations.

Financial Committee – Mr. Wehr reported normal operations.

Clear Water Committee – Mr. Geissinger reported normal operations.

Safety Committee – Mr. Bonshak reported normal operations.

OLD BUSINESS –

NEW BUSINESS –

ADJOURNMENT –

MOTION MADE BY MR. ROTH, SECOND BY MR. WEHR, TO ADJOURN THE MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

The meeting was adjourned at 7:25 PM.



**Respectfully submitted,
Paul Geissinger, Secretary**